

Class Guidelines

1. Students must have a three-ring notebook. Handouts will have holes in them. All handouts must be saved. Tests and quizzes will also be saved in the notebooks.
2. Students must have a pen or pencil and a notebook in class everyday.
3. Homework, when assigned will be handed in the next day. Homework done well and on time will receive a +1 grade. Homework done poorly or late will receive a +0 grade. Homework not handed in at all will receive a -1 grade. During the second marking period, missing homework will earn a grade of -2. During the Third marking period, missing homework will earn a grade of -3. During the fourth marking period, missing homework will earn a grade of -4.
4. Tests are worth 100 points and will be given about every two weeks. Tests will be announced about at least a week ahead of time.
5. Quizzes are worth 20 points and can be given anytime without notice. If a student does poorly on a surprise quiz, he/she can correct the quiz for a passing grade of 15. If a student wants to correct a quiz, he/she must see me first. Quizzes are corrected with me either before or after school.
6. I am available for extra help most mornings and afternoons, just let me know you are coming.
7. Textbooks will be given out and taken home. They should be used at home for the entire school year. They will be collected at the final exam. If you lose your text, you must pay for it.
8. The quiz corrections and homework grades are great ways to add points to an average.
9. If a student is absent it is his/her responsibility to make up the work. This includes missing class for lessons, guidance appointments, and trips.
10. Your class participation grade starts as a 100%. You will maintain the 100% as long as your classroom conduct is satisfactory. This counts as one test grade.
11. Students are expected to be prompt, quiet, attentive and mature in class. There shouldn't be any talking while class is in session. Students are asked to please raise their hands when they have questions. When the bell rings, please be seated. Please don't be late. *Each infraction will result in subtracting 5 points from your class **participation grade**.*
12. If there are problems with constant disruptive behavior in class, students may be asked to attend an after school detention session. Parents will be notified in writing before a student serves a detention session.
13. Students will receive an up-to-date progress sheet about every Monday of each week. They can judge their progress throughout the marking period.
14. Each quarter, every student will receive a hall pass to use for getting drinks, going to the bathroom, etc. At the end of the quarter you will turn this pass in for extra credit.

Please complete the following items:

Students name: _____

Parents name: _____

Address: _____

Parent Email _____

Home Phone #: _____ Work #: _____

Guidance Counselor: _____ Homeroom **Room Number:** _____

Homeroom **Teacher** _____ Book Number _____

Resource room teacher (If you have one): _____

Signed (STUDENT): _____

Signed (PARENT): _____

Contact: mbenchim@eastmeadow.k12.ny.us