

**STOP PAYMENT NOTICE - PUBLIC & PRIVATE WORKS
LEGAL NOTICE TO WITHHOLD CONSTRUCTION FUNDS**

Owner or Public Entity: _____

Funds Holder: _____
(if other than owner)

Direct Contractor: _____

Claimant _____ (name/address) who
is a/an _____ (subcontractor, supplier, etc.) has furnished labor, material, services, or equipment as follows:
_____ for the job of _____
_____ (job description) to or for the following party:
_____ (name/address).

Total value of the whole amount of labor and materials agreed to be furnished is: \$ _____

The value of the labor and materials provided to date is: \$ _____

Claimant has been paid the sum of: \$ _____

And there is due, owing and unpaid the sum of: \$ _____

You are required to set aside sufficient funds to satisfy this claim with interest, court costs and reasonable costs of litigation, as provided by law. You are also notified that claimant claims an equitable lien against any construction funds for this project which are in your hands.

Claimant Name: _____

Claimant Address: _____

Date: _____

By: _____
Signature _____ Print Name/Title _____

VERIFICATION

I, _____, say: I am the claimant, or agent of the claimant of the foregoing Stop Payment Notice; I have read said Stop Payment Notice and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on: _____ at _____, California

Signature: _____

Name/Title: _____

PROOF OF SERVICE AFFIDAVIT (CIVIL CODE SECTION 8118)

I, _____ declare that I served copies of the above STOP PAYMENT NOTICE (check appropriate box):

- (a) ☐ By personally delivering copies to _____
(name and title of person served) at _____
(address) on _____ (date), at _____ (time).
- (b) ☐ By Registered or Certified Mail, Express Mail or Overnight Delivery by an express service carrier addressed to each of the parties at the address shown above on _____ (date).
- (c) ☐ By leaving the notice and mailing a copy in the manner provided in Section 415.20 of the California Code of Civil Procedure for service of Summons and Complaint in a Civil Action.

I declare under penalty of perjury under the laws of the state of California that the foregoing is true and correct.

Signed at _____ (location), California, on _____ (date).

SIGNATURE OF PERSON MAKING SERVICE